ARE-RUSD Memorandum of Understanding (MOU) for Virtual Learning
July 27, 2020
Negotiation Timeline

- ARE and RUSD met on July 9, 21 and 24
- 17 hours were spent negotiating
- Agreement was reached at 4pm on July 24th
- ARE Board met from 430-6pm on July 24th to approve to send it to Rep Council
Guidance Agencies

RUSD will follow the guidelines of the following:

- CA Dept of Health
- CA Dept of Education
- Cal/OSHA
- LA County Dept of Public Health
Physical Distancing

- Must maintain 6 feet of social distancing at all times.
- Sites should have clear entry and exit points when entering buildings.
- Arrows will show pedestrian traffic flow on campuses.
August Virtual Meetings

August 4: District Welcome back, Site Meetings, District PD, Teacher Prep

August 5: District PD from 8-10AM, Teacher Prep Time

August 6: Teacher Prep Day
Virtual Schedules

District Schedules
### Meetings, Trainings and Professional Development: AKA Wednesdays

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
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<tbody>
<tr>
<td>1st Wednesday</td>
<td>Student interaction approximately for 20 minutes</td>
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<tr>
<td>2nd Wednesday</td>
<td>8:30-9:30 AM Required district or site led PD. No more than 90 minutes</td>
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<tr>
<td>3rd Wednesday</td>
<td>Teacher directed prep, planning and collaboration</td>
</tr>
<tr>
<td>4th Wednesday</td>
<td>Teacher directed prep, planning and collaboration</td>
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</tbody>
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- All PD will be focused on teaching in the virtual environment until Sept. 25th
- Only one staff meeting one PD each month, all other Wed. are for teacher prep, planning or collaboration
- Teachers will not be pulled out during the work day for any PD. Trainings outside the works day will be paid at the workshop rate
Health and Safety
Masks

- Must be worn following local guidelines
- KN95 masks provided for nurses or staff whose duties require a higher risk of exposure
- PPE will be maintained at all sites and provided when requested
Hand Sanitizer and Soap

- 70% alcohol hand sanitizer for all rooms, work spaces, etc.
- Rooms with sinks will be supplied with soap and will have the pull down paper towel dispensers
- Make sure all hand cleaning supplies is stocked!
- Everyone needs to wash and/or sanitize hands when going in a room
Cleaning and Disinfecting

▸ Any equipment checked out during closure will be cleaned and sanitized
▸ All worksites will be cleaned and sanitized prior to your return
▸ Classrooms in use will be cleaned daily and will be disinfected once a week with the Clorox 360 machine
▸ High Frequency areas that are used will be cleaned daily
HVAC (Heating, Ventilation, Air Conditioning)

- HVAC will deliver the most outside air as possible
- MERV 11 filters will be used
- Filters will be changed at recommended intervals
- Rooms that can’t have a MERV 11 filter will not be used
Health Screening, Testing, Notification

▷ Students, employees and visitors will have a temperature check and screened for symptoms
▷ No entry will be allowed if not able to pass screening
▷ When the district is notified of an employee with Covid-19 infection, contact tracing will begin with the local health dept.
▷ All who were in contact with person will be notified
▷ ARE president will be notified of worksite
Covid-19 Leave

- If you are directed by a gov. agency to be quarantined or test positive for Covid-19, full salary and benefits will remain for up to 14 workdays without any sick days deducted.
- If you are caring for a minor child who is ill with Covid-19, salary and benefits will remain for 10 workdays without sick pay deduction.
Industrial Accident/Illness Leave

▷ A member who tests positive for Covid-19, the district will provide information to file Industrial Accident/illness leave or Worker’s Comp claim
▷ The leave will begin 14 days after the Covid-19 leave
Supervision and Adjunct Duties

**Supervision Duties**
- Will remain with past practice
- Members who volunteer for additional duties will be paid workshop rate

**Adjunct Duties**
- Duties that can safely be carried out will be completed
- Art. 7.3.6 is current language for adjunct duties
Working from home or sites

- You are not required to work from your sites, if you would like to, you may do so.
- If you need your equipment from your class, you may take it with home.
- If you need a computer with a camera and speakers speak to site admin.
- Document cameras can request one from your principal.
- TK-2 students and teachers will get a pencil type stylus.
Technology Apps

- District will provide list of approved apps
- New apps can be requested through a Google form on the District Technology Webpage
- Ed Services will notify within 10 days the status of your new app request
Distance Learning in a Virtual Classroom
Ed Code 43503

- Student access to a device and hotspot if needed
- Content aligned standards that gives a quality and intellectual challenging work that is equal to in person instruction
- Supports for higher need students
- Services required in an IEP
- ELD instruction
- Daily Live Interaction: video, telephonic, etc.
Attendance/Participation

- Needs to be taken daily
- Participation includes
  - Online activities
  - Completion of assignments or assessments
- Student not present and/or not participating in class is absent
- District needs to have a reengagement process for students who are absent more than 3 days a week
Work Expectations

▶ You are expected to be available during your contractual hours.
▶ Office hours should be scheduled at the same time each week.
▶ Emails/phone calls should have a 24-hour turnout unless the message is received Fri-Sun.
  - Should be answered by Monday.
Instruction

Interactive Instruction Includes:

▸ Student interaction with teacher or other students
▸ Content that engages student response
▸ Feedback
Communication

Class meeting times, assignments with due dates and resources that are available for students and parents will be provided weekly by the teacher.
Hold harmless with Tech

▸ You are held harmless for inadvertent errors, tech faults or misuse/abuse of virtual learning platforms by students

▸ Report any student misuse/abuse of tech to your site admin
Consultation

Beginning in August, ARE and the District will meet twice a month to monitor and review Virtual Learning and decide any changes to move to a blended learning model.

MOU expires on Dec 20, 2020
Site Meetings and Ratification

- Copy of the MOU is found at aremembers.org
- Please check your emails for scheduled date and time of site meetings
- Ballots will be mailed to all members tomorrow
- Ballots are due on Aug 7th at 1pm
- ARE office will be open Aug 3-7 from 11am-1pm if you need to drop off the ballot
Phone Banking Opportunities to get Prop 15 passed and bring $9.6 million of ongoing funding to RUSD. Contact me at aurbien@aremembers.org or 714-296-2216.